

## Parent Forum

ĺ	Drayton Community Infant School	28.09.23	
Present:	Deborah Frost		
28.09.2023	Fiona Taylor		
8:45	Clare Smith		
	Surmy Navas Rahmath		
	Sarah Cassels		
	Lila James		
	Lou Boyce		
	Sam Sutton		
Apologies:	Kirsty Savage		

Item:	What is going well?	Actions:
	<ul> <li>Lining up on the playground</li> <li>New phonic groups</li> </ul>	Reassure children that they are not late until the big front gate is closed
	Leadership Team is settled and feeling very welcomed to the school	Explain on the newsletter what to do if the line has gone in
	Children are very well behaved very settled and enjoying school	
	Three things that you hope will improve over the next year and how would you suggest we do it.	
	<ul> <li>START OF THE DAY</li> <li>Lining up causes some distress for some children. The drop off feels very busy and not so personal. Some of the children find it stressful to miss the line and are panicking about getting in the line. Discussed the line waiting a little bit longer but this is not possible</li> <li>Discussed not being able to see messages on the white board by the classroom door. Mrs Boyce explained that this is not a reliable way of getting messages to the families. Plan to have pvc chalk board on the front fence for messages and key questions. Any very important to be on newsletter/sent out so all parents can view</li> </ul>	<ul> <li>Mrs Lake more visible on the playground</li> <li>Children and adults need to know the system for Year 2 not Mole if the line has gone</li> <li>Check on the status of the new board for the front fence</li> </ul>
	<ul> <li>WEDUC &amp; Communication</li> <li>Weduc could be an excellent platform but is not used well</li> <li>Too many notifications and in too many forms – an email, a notification with an attachment</li> <li>Home learning not on the tab</li> <li>Must go back and find where the information was</li> <li>Things sent too many times and too randomly. All links to be checked etc before sending to the community</li> <li>Forum thanked school for the list of dates for the term</li> <li>Forum felt some events were missing ie Breakfast with Santa</li> <li>Change of leadership again – families don't know who who is</li> <li>Newsletter – discussed taking off the award photo and aiming to get the newsletter out before the end of the school day</li> </ul>	<ul> <li>All big/important news to go on a Friday (urgent/necessary).</li> <li>Suggest a fictional child but parent staff members can be used.</li> <li>Liase with Friends to check school has all dates</li> <li>Leadership team to liaise with admin to look at WEDUC for more helpful way to use it</li> </ul>
	<ul> <li>Any other business</li> <li>Aprons</li> <li>Menus- the gluten free menu lack puddings in comparison to the main menu</li> <li>Reading records</li> </ul>	<ul> <li>Aprons are on order where classes do not have enough-Lou Boyce to check. All staff have been reminded that all children must be wearing aprons when completing art work</li> <li>Mrs Boyce to look into the menus</li> <li>School will inform community if there is a delay in school</li> </ul>
AOB	Agenda items for the next meeting	
We need you	If you would like to join the forum please contact partnershipsenco@istnorfolk .co.uk	