



## September 2021 Key Information for Parents and Carers



Drayton Community Infant School and Nightingale Infant and Nursery School

The safety and wellbeing of our children, staff and families at Drayton and Nightingale is our highest priority. The school will continue to maintain, review and update a Whole School Risk Assessments in relation to Covid 19. We ask that parents make themselves familiar with our 'Covid Outbreak Contingency Plan' as measures may be reintroduced should the circumstances in the community change. The school will inform parents of any changes to Covid 19 measures as well as regularly remind and update through our weekly newsletters.

<p><b>Attendance</b></p> 	<ul style="list-style-type: none"> <li>● All children <b>MUST</b> attend school as usual unless they are too unwell and/or have an emergency medical appointment. Any known future absences should be submitted via the request for leaves forms, available via the school office.</li> <li>● From 16<sup>th</sup> August 2021, children under 18 (or double-vaccinated adults) do not need to self-isolate or miss school if a member of their household or a contact, has Covid.</li> <li>● Instead, they will need to book a PCR test but can continue coming to school so long as they have no symptoms and the test result is negative. Parents/family members who have symptoms and/or have tested positive are not permitted on the school site.</li> <li>● If your child develops Covid symptoms at home, they should <u>stay at home</u> and should book a PCR test), <u>NOT</u> a Lateral Flow Test. Please inform the school via phone or email to the school office.</li> <li>● If your child develops Covid symptoms at school, they will be sent home and you should book them a PCR test as soon as possible. We ask that tests be completed at testing sites where possible rather than via postal methods so results are available as soon as possible.</li> <li>● If your child tests positive for Covid, they will need to self-isolate. The rest of the household does not need to self-isolate if they are under 18 or fully vaccinated – but instead should book a PCR test. It is recommended that adults and children over the age of 12 continue to lateral flow test twice weekly. These tests are not suitable for children under 12.</li> </ul>
<p><b>Dropping off and picking up</b></p>	<p><b>Please be aware that although the government guidance has changed, some parents may still be feeling anxious about coming on to the school site. We expect parents be kind and respectful to everyone at all times.</b></p> <p><b>School times:</b>  <b>DCIS – 8.55 - 3.00 - Gates open at 8.40 &amp; 2.50, doors open at 8.45.</b>  <b>NIANS – 9.00 - 3.10 (Nursery 8.45 - 3.15) - Gates open at 8.40 &amp; 3.00</b></p> <ul style="list-style-type: none"> <li>● Staff and parents may choose to wear a mask when on the school premises during drop off and pick up if they wish.</li> <li>● To ease congestion and keep the site as clear as possible, we ask that only one adult from each household come onto the school site at any one time.</li> <li>● Parents should continue to refrain from congregating on the school site and outside the main school gates.</li> <li>● Parents will not be permitted into school at drop off and pick up times.</li> <li>● DCIS - Children will continue to come into school via their classroom doors and be released in the same way. Anyone entering the site after 8.55am will need to go to the office to sign in late.</li> </ul>

	<ul style="list-style-type: none"> <li>NIANS - Nursery and Reception will come in via their classroom doors (Nursery will be the main door into the Nursery Garden). Year 1 and Year 2 children will be collected from the playground at 8.55am. A bell will be rung which will signal the children to line up in their classes by their teacher/member of support staff. The children will be brought back to the playground at 3.10pm and released to you. Anyone entering the site after 9am will need to go to the office to sign in late. We kindly ask that families without nursery children do not enter the site before 8.45am.</li> </ul>
<b>Parent appointments</b>	<ul style="list-style-type: none"> <li>Parents are still encouraged to contact the school with any queries or concerns and are asked to refrain from coming into the office unless necessary.</li> <li>Meetings requested by parents will take place remotely where possible.</li> <li>The office is manned during school hours (an answer machine takes messages outside school hours). There may be times where staff are unable to answer the phone. Please leave a message and someone will get back to you as soon as possible.</li> </ul>
<b>Washing hands</b>	<ul style="list-style-type: none"> <li>Children and staff wash hands – after going to the toilet and before and after eating.</li> <li>In addition to this, handwashing and hand sanitiser will also take place when the children arrive in school, at the end of the day and at the start and end of break and lunch as a minimum.</li> <li>Children will wash their hands regularly and with supervision as needed.</li> <li>Children are regularly reminded of the handwashing procedures in school.</li> </ul>
<b>Ventilation</b>	<ul style="list-style-type: none"> <li>All staff will ensure the school is well ventilated and that a comfortable teaching environment is maintained. Windows are required to remain open at all times, with doors being opened during breaks to ensure a full purge of air.</li> <li>Rooms with little or no ventilation will continue to have restricted use.</li> <li>During cooler weather, please make sure your child is dressed appropriately for the cooler weather, for example longer sleeves, thick tights and jumpers and coats. We continue to spend a significant amount of time outside, whatever the weather so it is important children are dressed appropriately and have a coat in school at all times.</li> </ul>
<b>PE and other equipment</b>	<ul style="list-style-type: none"> <li>We continue to ask that children come dressed in their PE kits on their PE days. There will be no formal PE lessons in the first week. We will let you know your child's PE days at the end of the first week via the newsletters.</li> <li>Children will be asked to bring their own water bottle in to school. The water fountains remain out of use but bottles can be refilled. Bottles should contain water only.</li> <li>They must also bring their book bag with only their school reading book. No other bags are permitted with the exception of a change of clothes for accidents, which can remain on your child's peg.</li> </ul>
<b>COVID symptoms</b>	<ul style="list-style-type: none"> <li>Any child or adult displaying symptoms of COVID 19 is sent home and parents and adults are given details of how to get a test.</li> <li>Any child or adult displaying symptoms of COVID 19 outside school is required to get a test and remain isolated for 10 days.</li> <li>Any child or adult displaying COVID 19 symptoms while in school is immediately taken to the designated room to isolate until they can leave the premises.</li> <li>Testing is free, quick and vital to prevent the spread of COVID-19 - we expect parents to get their children tested with a PCR test if they display symptoms for the continued safety of the children and staff in school.</li> <li>If a test taken proves positive, the parents of the child or adult are contacted directly by NHS Track and Trace to establish likely contacts.</li> <li>Likely contacts will be contacted by NHS Track &amp; Trace and advised to book at PCR Test. The school will contact parents to advise this if close contacts are known.</li> <li>Children do not need to miss school or self-isolate whilst they wait for the result of the PCR test unless they have Covid symptoms.</li> </ul>

	<ul style="list-style-type: none"> <li>• People contacted by track and trace as having close contact must follow the advice given.</li> <li>• Any staff member who deals with an infected person by taking them to the medical room will wear PPE.</li> <li>• The rooms that the infected person has been in will be deep cleaned by cleaning staff in line with guidance.</li> <li>• Teachers will provide access to learning to children who are required to isolate via the school website and our learning platforms. Full details can be found in our Remote Learning Policy, available on the school website.</li> </ul>
<b>Communication</b>	<ul style="list-style-type: none"> <li>• Tapestry, Seesaw and the School Website provide a platform for information sharing and interaction regarding learning between families and school.</li> <li>• <b>For all matters relating to the general running of the school day (including messages to teachers re. the children) or anything related to Covid-19, parents must call the school or email the school office.</b> Tapestry and Seesaw are not checked daily and should not be used to communicate concerns and/or urgent information.</li> </ul>