

Drayton Community Infant School

Friends meeting

Monday 9<sup>th</sup> January 2017, at 7:30pm in the Staff room

**Minutes**

**1. Present and Apologies:**

*Present:*

Lauren Jackson, Fran Baker, Cheryl Stone, Maria Voors, Jennifer Hurn, Marie Smith, Andy Bodycombe, Denise Slaughter, Becky Chick, Suzie Clare, Zoe Armstrong, Matt Cross, Tabi Pierre

*Apologies:*

Rachael Williams, Rachael Aldred, Philippa Martinez, April George, Claire Mander, Lindsay Rose, Kathryn Burgess

**2. Minutes of last meeting and Matters arising:**

Class reps- there was not much feedback from the class reps as many of the classes have a form of facebook group where relevant information is shared. This will be monitored to ensure information is communicated effectively.

Andy needs to arrange a meeting with Sarah Jeffery to discuss events previously noted.

**3. Treasurers report:**

Please see attached report.

**4. Feedback from teachers:**

The issue surrounding money given to teachers in previous years is still currently being looked into by David Warrington (school finance), as it is likely it wasn't itemised and listed as a donation from the Friends.

To ensure this can be monitored in the future, donations will be communicated through the senior leadership team. Also, it has been suggested that each class can write a letter of thanks, to show they have received the donations and what they have spent it on.

We have received a resources list for the year group leads for the outdoor resources they would like to purchase with the Friends donations.

When clearing up the outdoor areas, items that are no longer needed but that can re-used or re-cycled will be put aside and will either be displayed or put on the facebook group for parents to collect and make a donation for.

### **5. Fundraising aims for this year:**

We would like to give parents an idea of what we are fundraising for.

We have discussed getting a number of scooter pods or similar, which could be positioned outside the main office on the shingle. Mrs Burgess and Diane Perry-Yates have the authority to agree to these structures, and Maria will go to them with plans when it has been looked into further with Mr Cross.

Maria to create a newsletter informing parents what we have or will be spending the money raised on.

### **6. Disco:**

The next disco is Friday 27<sup>th</sup> January 2017.

We need more badge holders.

Suzie will do the preparation for the disco, and Becky will lead the event on the night as Suzie is away.

We have lots of wrist bands.

This disco we will be using the school cups for a trial and Andy will ensure they are left as they were found at the end of the evening.

Matt will look into the top windows that can be opened on the night, so it is not as hot in the hall.

A few of the normal Friends helpers will not be available on this day, so please look out for the rotas and help out where you can.

### **7. Future events:**

Easter egg hunt-

Cheryl will take this on and has a lot of the equipment and resources from last year to use.

Maria will check with the Head to confirm if Saturday 1<sup>st</sup> April is available.

It will run from 10am to 12:30pm.

Cake donations are welcome.

There will be Easter arts and crafts, the school council will have a lucky dip, and decorated envelopes

#### Art exhibition-

The teachers would like if the display could take place after school.

During school, the children will do an A4 piece of Art based on a specific Artist or style linked in with the curriculum. These will be laminated by the Friends for display.

They will be displayed for parents to come in and view. There will be a £1 fee for adults with no fee for children attending. Possibly from 2-4pm

Maria to look into whether this will be feasible by the end of April (26<sup>th</sup>) and will discuss what days of the week the hall will be available for use. Also, she will speak to the high school and Junior school to discuss borrowing stand up display boards.

This could co-inside with getting Artists in to do demonstrations. This could involve a competition. This could be linked with home learning for KS1 focussing on Art.

Lauren will take some ideas to Mrs Forbes to discuss.

#### Mothers day shop-

We will be trialling a mothers day shop in the hall from 3-3:30pm. Children must be picked up as normal, but the parents have to opportunity to walk around to the hall for the shop.

Kelly and Cheryl to organise.

#### Cake sales-

These are now run directly by the school.

There will not be hot drinks available on cake sale days.

#### Summer event-

This will be discussed further at the next meeting. This will be held on 7<sup>th</sup> July. Freddie has been booked. We would like to ensure the after school clubs are invited to take part. It would also be nice to invite the Junior school Samba band. Denise to check this date with the Junior school.

#### **8. Recruitment to Friends:**

This will be discussed at the beginning of the next meeting.

Maria to look into whether the Friends Chair must have a child within the school?

#### **9. Any other business:**

Sarah Humphrey's is the new contact for the school website.

Friday 3<sup>rd</sup> March TBC in the evening, Vic from otter class will be holding a pamper evening at the school.

Andy will look into a bike event at the school. Is there a National Bike week?

**10. Date and time of the next meeting:**

The next meeting will Tuesday 7<sup>th</sup> March at 7:30pm in the staff room.