

Drayton Community Infant School

Friends meeting Monday 17th October 2016, at 7:30pm in the Staffroom

Minutes

1. Present and Apologies:

Present:

Lauren Jackson, Becky Chick, Angie Crocker, Maria Voors, Andy Bodycombe, Suzie Clare, Matt Cross, Tabi Pierre, Claire Mander

Appologies:

Fran Baker, Steve Clare, Lindsay Rose, Philippa Martinez, Sarah Catton, Jennifer Hurn, Marie Smith, Zoe Armstrong, April George, Denise Slaughter, Kelly Smith

2. Minutes from the last meeting and matters arising:

There were no matters raised from the last minutes.

3. Treasurers report:

There are currently some issues with Barclays and the transferring of new members details. Louise will be having a meeting this week with senior members at the Bank to resolve the problems.

4. Quiz review:

The Quiz night raised £471.96. Compliments have come back that it was a good and fun night.

Due it falling in the same week as parents evenings and teacher training the date clashed with teachers, so they were unable to attend the event.

There needs to be school presence at future events. We will put a list of events in the staff room on the notice board so that they can sign up for events. If all teachers participate, they will each only have to attend one or two events per year.

In the future we should propose all event dates to teachers as well as junior school to prevent clashes. (Many Friends were unable to attend this meeting as it clashed with parents evening at the Junior School).

There was however a complaint made from a neighbour after the event. A parent who had attended the event left a bag of recycling outside their house. The neighbour was disappointed in this behaviour and it resulted in the Chair having to call to apologise. For future events, recycling will be able to be left at the school and any empties taken home should be recycled within the parents own home please.

5. Fireworks update:

Most of the setting up cannot be started until the end of the school day, and Matt will need extra help if possible. (It was mentioned that teachers may be able to help here as they will still be at the school)

No marques will be needed as the stalls can be under the year one outside area (volunteers to help tidy this after school welcome), and the food suppliers will bring their own equipment.

We will have a drinks stall which can also sell sweets, a lost children area (Maggie will be in-charge of this) and a flashy's stall.

6 people will be coming from the hog roast supplier and we will receive 15% back from sales.

Zoe is speaking to the band at the Junior School. They have experience and also may be interested in future events. If they are unable to make it, then we have suggested not having a band this time as it is only a 30 minute slot where we could use school resources to play music.

Andy will complete a DAP 1918 form for the airport for having a fireworks display. Jason has completed a risk assessment and Matt will get extra information from him regarding the height/ type of fireworks for Andy.

Cheryl will be purchasing soft drinks and sweets.

We now have a contact at Drayton Tesco's who will supply tea bags and coffee for this events.

We will need to get suitable cups with lids and black bags.

Claire M has spoken to staff about the rota and it has been placed on the staff notice board.

Andy and Angie have offered to help set up.

We will need someone on the gate- Lauren.

Lauren will discuss with staff about helping to set up straight from school.

Angie has given tickets to the neighbours.

Tickets will be £5 per person (children 3 and under no fee) but everyone needs a ticket. 300 tickets and 100 under 3 tickets have already been printed.

We will discuss advertising and selling tickets at the Junior school. Maria to email Mrs Brown.

Posters to go up around the village and possibly social network groups.

6. Charity Commission:

At present all parents of children at the school are members of the Friends, and those that have opted to, are part of the committee

All members of the committee are trustees. We need to get clarification from PTA about the obligation of members and what it means to be a trustee.

Maria will get information and then write to parent giving them the option to opt in/out.

7. Christmas cards:

April and Kelly are currently in the process of organising this.

8. School's lottery:

Lauren has taken a leaflet to discuss this further with Michelle.

It does not cost anything to set up, but we need to confirm the school are happy for this to run then get a feel of whether parents will be interested.

9. This year's aims:

We will be fund raising to improve the outdoor areas for all years.

We will get some approximate costing's from the year leads, for buying quality items based on the core subjects. They will be play based items with links to the curriculum.

We will also be looking into buying around 3 scooter pods (at around £300 each). These will hold approx. 8-12 scooters each, and will be lockable so children will not have access to them during the day.

10. Future Fund raising:

Decorated envelopes- should be arranged for the Junior school Christmas event.

Art exhibition- we are going to look into doing an art exhibition closer to the summer. This will be discussed with staff how they would feel about building it into the curriculum.

The cost of purchasing children's work will range from £6 or 8 to £15.

Maria will get more details.

Indoor car boot sale- we will be looking into running an indoor car boot sale possibly in January or February.

11. Any other business

McMillan Coffee morning

Matt to put the Urn on and start to set up tables.

Claire M to start setting up from 8:30am.

There is tea and coffee available and Claire M will buy milk on the day.

Steve, Tracey and Andy will be available to help. Kelly and Kimberley will be helping from staff.

Matt will speak to Tesco contact to discuss re-painting of outdoor equipment.

12. Date and time of the next meeting:

Tuesday 15th November at 7:30pm in the staff room

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