

Drayton Community Infant School

Friends sub-committee meeting

Wednesday 8<sup>th</sup> June 2016, at 7:30pm in the Cock Inn

### Minutes

#### **1. Present and Apologies:**

*Present:*

Denise Slaughter, Marie Smith, Jennifer Hurn, Zoe Armstrong, Maria Voors, Melanie Coleman, Tracey Bunn, Claire Mander, Angie Crocker, Andy Bodycombe, Tabi Pierre

*Appologies:*

Sarah Catton, Cheryl Stone, Sarah Halliwell, Phillipa Martinez, Nicola Hallett, Lindsay Rose, Louise Richardson, Susie Clare, Kelly Smith

Melanie nominated Angie to Chair the meeting.

#### **2. Minutes of last meeting and Matters arising:**

This week Maria Voors put her name forwards to take over as the Chair.

We have also had a friend of Marie put their name forwards as the Treasurer.

Possibly Suzie Clare as a Vice Chair.

Also, Andy Bodycombe has put his name forwards as either Vice Chair or Vice Treasurer.

The date given in the last minutes with the title of AGM, should have been titled EGM.

Emailing system – we must ensure that we have a suitable system in place, so when people sign up, their details are added to the mailing list. We also discussed the possibility of using a mailing system (Andy to investigate for us) and getting a Friend's email address, so we can ensure parents enquiries can be received directly, rather than going through the school.

#### **3. Expenditure:**

Income April/ May

Disco (March) = £110.90

Disco (May) = £ 128.60

Easter Hunt = £517.71

Story Evening = £11.20

Car boot = £93.60

Easy fundraising = £52.86

#### Expenditure

Gazebo repairs = £263.41

Outdoor benches = £1364

#### Committed spending

Bead strings - £250 approx

Leavers brochures - £200 approx

Bike shed - £2000-3000 approx

Cake sales for 2015/ 2016 to be paid to DCIS - £507.22

Available funds = Approx £200

### **4. Disco**

This raised £128.60

There was a clash with the Junior School, which could have reduced potential income. Details of our next year's disco events, have been passed to Serena at the Junior school.

### **5. Rabbit cake sale**

This raised £130.34.

This was an increase, which could be due to the event taking place in the school hall. We will discuss whether children should be allowed to join their parents at the next cake sale.

Date of next cake sale: Wednesday 13<sup>th</sup> July for Deer class.

### **6. Fathers day shop**

This will be held on Friday 17<sup>th</sup> June and not on Thursday 16<sup>th</sup> as originally planned.

### **7. Year 2 Leavers book**

These are almost complete, Tracey is just awaiting the information from Frog class (to be chased up)

## **8. Summer event**

This will be held on Friday 8<sup>th</sup> July between 5-8pm

The theme is Summer garden party, and will be held on the field.

5pm – People arrive. Music by Freddie.

5:30pm – Premier sports football

6:30pm – Premier sports dance routine

7:15pm – Year 2 leavers graduation

7:55 – Mrs Bates

(these times are subject to confirmation)

Tickets: £3.50 adults (with a free first drink) and children free

Angie will do tickets. They will state no need to bring a bottle as we have a bar. Also please ensure no glass bottles are brought to the field

Melanie will enquire about red carpet for the leavers section.

We must clarify whether the band have been informed that they will not be playing at the summer event due to the field being smaller.

Melanie/ Phillipa to discuss with the street dance the performers having a blue, red and white clothing theme.

Angie to contact Premier sports through the school.

Bouncy castles - we receive 20% of the takings.

Ice cream van – we receive 15% of the takings.

Temporary drinks licence has already been approved.

Cheryl to liaise with others whether help is needed for the event.

### ***It was suggested that:***

Each year group co –ordinates an activity at the event:

Reception- Co ordinate a football activity (Claire M to discuss with Mr Mills) and selling of soft drinks

Year 1- Co ordinate 'tin can' activity and photo booth (a picture frame with no glass with white backdrop)

Year 2- Co ordinate the Bar

People enter through the sure start entrance.

The bar will remain in the outdoor classroom.

If extra orange netting is required for the dance area, please contact Andy as he has some available.

Wrist bands are used for the bouncy castle.

Freddie is to announce when the dance performance is beginning so that people know when and where it is.

Alcohol quantities – white wines, pimm's and fruit ciders sell best (not so much red wine)

Mrs Bates will be present at the door. People should show their tickets on entry but hold on to them to be produced at the bar to redeem free drink.

We ask for donations of dressing up items for the photo booth.

We could have a non-uniform day to bring a bottle for the tombola.

Other possibilities- craft store (will work if it is a wet day), fuse ball (could have a small fee), pocket money stand, decorate envelopes.

There will be a rota put in the school reception for people to help sell tickets. They will be available to purchase both in the mornings and afternoons from the 4<sup>th</sup> -8<sup>th</sup> July.

#### **9. Things to discuss at next meeting:**

Photography session

Parent forum

Crazy sand fund raising

#### **10. Date of the next meeting:**

The next meeting will be held on Friday 15<sup>th</sup> July at 7pm, in the Cock Inn.