

Drayton Community Infant School

Friends meeting Monday 18th January at 7pm, in the Staffroom

Minutes

1. Present and Apologies:

Present:

Sarah Catten, Claire Bates, Heather Wilkinson, Zoe Armstrong, Marie Smith, Jennifer Hurn, Claire Mander, Lindsey Rose, Louise Richardson, Rachel Aldred, Melanie Coleman, Suzie Clare, Angie Crocker, Cheryl Stone, Tabita Pierre

Apologies:

Sarah Halliwell, Steve Clare, Kelly Smith, Philippa Martinez, Sarah Laverty, Becky Chick, Donna Brown, Matt Cross, Tracey Bunn, Nik Gordon

2. Minutes from last meeting and matters arising

There were no matters arising from the last meeting.

We need to ensure that members of the friends of Drayton Community Infant School attend at least 2 meetings per year. Also if members are unable to make a meeting they must send apologies in advance.

3. Treasurers report

Income for November/ December: £812.37

(£423.5 not banked from christmas cards)

Additional expenditure: £2209

Bank balance as of end of Dec: £4823.51

Committed spending: Musical instruments (cost tbc)

4. Constitution and Charity commission details to be finalised

Can all members please ensure their details have been updated

5. Cake sale

Frog class cake sale has been reorganised to 9th March

Squirrel class cake sale 10th Feb

Fox class cake sale 13th April

6. BBQ Storage

Both the infant and junior school BBQ's are stored with Dan and Charlene.

7. Future fundraising

Disco – The next one Friday 29th January 2016. This has been passed to Susie and Steve. Ensure Freddie gets the children to sit in year groups at the end and parents can come into the hall to collect.

Marie do a first Aid Course.

Mothers day shop – Philippa will no longer be doing this but Kelly is happy to take over on either Wednesday 2nd or Thursday 3rd March, in the DT room.

Easter egg hunt- Cheryl to organise. Going to order the same amount of eggs, check on the cost of tickets from last year, tea coffee and cakes to be served in the hall, and envelopes.

Quiz night – will be Friday 20th May. This is Becky and Lindsay's last year, but they are happy for anyone wanting to take this on to come along to get information on what needs doing.

Family story evening – Thursday 21st April. Louise and Marie have offered to help and Claire is happy to arrange a meeting to discuss further.

Need people to set up drinks etc, ensure letters are sent out to parents,organise the purchasing of the snacks. Ben Miller possibly reading stories, although will need other volunteers to read.

There will be 3 settings, each will have 15/20 minutes of story-telling and then filtered in the hall for snacks. Settings will be 4:30, 5:00 & 5:30pm

Bike Shed - Spire have been out to take pictures so hopefully something can come of this. It cannot go into the playground although will look into it being around the other side of the school (behind year 2 classes).

Quiet area – To discuss with School council about what they would like.

Table and Chairs – Sarah to speak to Matt about this.

Travelling book company – Thursday 3rd March is World book day. Last year this was in the library. This year it will be in the hall on the Monday and Tuesday and then in the library on the Wednesday. The 2 cases should be able to be stored at the back of the hall.

8. Other fund raising ideas

Grant application for outdoor area - Jeffery Watling fund?

Car boot sale – What insurances will be needed. Cars enter past the sure start centre and people come through the normal entrance. Will need an usher and money collector. If opening the school for toilet use, can also sell own refreshments in the hall. To be advertised in the community, NR8 Directory (free) and Just Drayton. Must state no traders cars only. £5 per pitch if booked in advance £6 on the day. Need to know (Matt) how many cars can fit on the day. 9am for setting up and 10am open gates, 2pm finish. Could be done 23rd April.

100 Club – lottery opportunity where you pay £12 per year for your number. If it is selected win a prize. Need to confirm if lottery licence needed and look into what prizes could be.

Savings account – if the funds are stored in a savings account will they generate interest.

9. What the school would like

Claire would like to revamp the outdoor areas with furniture and things to play with. Joe has looked into the cost for early years.

Outdoor clothing – parents have commented that there are not enough outdoor clothing. Salopettes for reception is priority. Judith to get quotes.

10. Next meeting

Thursday 3rd March 2016 to be held at 7pm in the staff room.

10. Any other business

We must ensure we communicate to parents about what they have raised money and if it hasn't been done, why it has not been achieved.

Junior school pool – can we find ways to collect and donate to the 20k needed for the boiler repairs needed? Can we do a raffle also having buckets clearly displaying their poster at events (Easter) so people can donate knowing where the money is going to.