

Drayton Community Infant School

Friends meeting Wednesday 25th November 2015 at 7pm, Staffroom

Minutes

1. Present and Apologies:

Present:

Sarah Catten, Claire Bates, Angie Crocker Matt Cross, Claire Mander, Philippa Martinez, Tabith Pierre, Sarah Laquire, Marie Smith Jennifer Hurn, Zoe Armstrong

(It should be noted that Heather Wilkinson and Suzie Clare also attended but were unable to get in and did not have any means of contacting those inside to let them know they were there)

Apologies:

Sarah Halliwell, Cheryl Stone, Rachel Aldred Louise Hunter, Tracey Bunn, Lindsey Rose, Becky Chick Nik Gordan, Louise Richardson

2. Minutes from last meeting

There were no matters arising from the last meeting

3. Treasures report- see attached

4. Volunteers

There has been a lack of support due to other commitments, so we need to find a balance of getting the maximum income with the least input. Therefore it would be best to continue doing things as they have always been done with a possible 3 year rolling schedule. We would like to be able to help and support the school but it must be fun with fun activities.

5. On-going Fundraisers

Disco – The next one Friday 4th December 2015. This works well raising £663 last year. There have been concerns about volume of music which will be discussed with the DJ.

Spree book – raised £245. They may need to be put out before the summer as they run from June so by September many people will have already purchased them.

Christmas Cards – raised about £156 which was a reduction from last year's £214.

Fireworks – the income from the fireworks display has reduced from £2478 in 2013 to £1475 in 2014. It was cancelled in 2015 but if doing it in 2016, it will need to be

organised before the summer. It will need the support of at least 15 people on the night.???

Quiz night – ? Becky and Lindsey to organise 2 quizzes per year. If the second does not have a raffle it would be easier as that takes more organising.

Easter egg hunt – raised £575 in 2013 and £620 in 2014. Cheryl is to organise it. Potential to turn it into spring fling.

Photography session – only raised £93 from commission, therefore will not be doing it again.

Decorated envelopes – help list will be sent out. Kelly Smith to take over envelopes

5. Non-profit activities

Mother and Father's day gifts- although some children may get upset we have to find a balance for those that enjoy it. Children who could potentially get upset can be spoken to independently. All present agreed to continue with the mother and father's day shop. Philippa will let us know if she is happy to continue organising this.

Smarties Challenge – this raised £612. To not do the same thing every year, it would be best to do 1 sponsored event per year on a 3 year rolling cycle.

Cake sales – to raise money for DT resources. Spoken to Claire about events in the children's class rooms, it was noted that parents enjoyed going into the class rooms as they got the opportunity to see what their children have been doing. Will look into wheeling an urn down, so they buy the cakes in the DT room and then go into the class to get hot drinks. More signs are needed to increase promotion.

Story evening – raised £1272, this is where the children came back to school in their PJ's to hear a story and have hot drinks and biscuits after. This needed to be re-organised with the potential of reading stories in different rooms and then coming together for hot chocolate in the hall. It was considered to have children come in through the reception mouse class outside door and have the story in there, and then walk through to the hall for hot chocolate. This can be done with different timings so the next group can then come through to the mouse class without having to pass each other. Date for the story evening: 4th February. Potentially now being moved to January 21st due to governors meeting.

Easy fund raising – has not had much use. We will need to look into ways to promote it. Offering a prize to the person who raises the most by the end of January. Prize will be dependent on amount raised.

6. Other fund raising ideas

Holiday scheme – gaining 25% of commission from holiday sales. This must be looked into taking into account other members, working in similar fields, also looking into when holidays are booked/ taken being linked to school.

Casino or race night - £5 per ticket and then the sponsors to host the evening. This can be used instead of 2 quiz nights. So the quiz night to be held in May and the race night to be held in October. If there is a planned night in October then we should not hold the fireworks night.

Craft fair – this can be an opportunity to display and sell things made by parents, and help parents get together. This could be held in the spring.

Ice Cream Van - selling ice creams on Fridays in June/ July

7. What the school would like

Table and chairs for outdoors – this would be better if they are recycled plastic to avoid rotting.

Musical instruments – these have been purchased and receipt will be passed on.

Bike shed – still in the process of looking at relocating the bike shed as will need to confirm the location. Keeping the old bike structure for the nursery children to use, if putting new structure within gated area. They are considering whether the structure needs to be cemented in and whether it would be cost effective to buy the wood and construct their own. It could be twice the size of the current structure and we would need to consider having separate space for bikes and scooters. All DCIS members could look into the types of constructions that could be built.

8. Nominations

Chair – Sarah Catten Nominated by Claire Mander and seconded by Claire Bates

Vice chair – Angela Crocker Nominated by Sarah Catten and Seconded by Jennifer Hurn

Treasurer – Louise Hunter (Nominated by Sarah Catten and seconded by Sarah Halliwell the following morning)

Vice treasurer – Sarah Laquire Nominated by Sarah Catten and Seconded by Angie Crocker

Secretary – Tabita Pierre Nominated by Sarah Catten and Seconded by Claire Mander

All other committee members nominated by Sarah Catten and seconded by Claire Mander

Class Reps as follows

RH Emily bonner

RM denise Slaughter

RO Cheryl Stone

1F Zoe Armstrong

1R Sophie Chappel

2B Donna Brown and Tracey Bunn

2S Sarah Halliwell and Claire Mander

2F Sarah Brown and Anna Daniels

9. Constitution and Commissions Charities

By law we need everyone details who sits on the committee. New member's presents supplied their details and existing members were asked to ensure theirs were up to date.

All members also need to ensure they have had a DBS check done and Maggie can assist with these.

9. Next meeting

January 18th 2016 to be held at 7pm in the staff room.

10. Any other business

Members leaving – at of the end of this academic year there will be no chair, vice chair or treasurer.

3 year plan – there needs to be a 3 year plan which shows the months and what activities are being held. If it runs on a 3 year cycle there will be less overall work and events will not be too repetitive. New ideas can be added. This is to be completed by Sarah Catten and Angie Crocker with input from all committee members.

Treasurers Report November 2015

Income September/October

Disco = £158.86

Spree Books = £245

Total = £403.86

Additional Expenditure September/October

Water Urn = £39.99

Cheese & Wine evening = £65.18

Total = £105.17

Current Bank Balance = approx £5800.00

Committed Spending

Multicultural week = £1000

Classroom donations = £950

Total = £1950

Available Funds = £3850.00

NB: cake sales are not included as income as funds are paid directly to school for DT resources

