

Friends of Drayton Community Infant School

Meeting of 19th January 2015

7:00pm staff room

1. Present and Apologies

Present-Sarah Catten, Angela Crocker, Melanie Colman, Joe Mills, Laura Besenzi, Tracey Bunn, Louise Hunter, Nathalie Goodwill, Sarah Taylor, Charlene Nicholls, Claire Mander, Philippa Martinez

Apologies-Becky Chick, Sarah Halliwell, Dan Nicholls, Lyndsay Rose and Donna Brown

2. Minutes of last meeting and matters arising

The minutes of the last meeting were agreed with no objections.

3. Treasurers Report

Louise Hunter handed out a summary of the accounts.

4. Multi-cultural Week

Joe Mills gave a brief outline of what was happening in multicultural week. The theme is celebrations. Cheque from the Friends contribution is still outstanding.

5. Discos

The next friends disco is 30th January. The rota is up on the Friends noticeboard. Supplies have been checked. Safety issues were discussed. It is important that all helpers are wearing badges. Lights are to be left on at the beginning. Freddie will be asked to announce when parents should leave the hall. The exit door will be manned by a member of the Friends. One concern raised was about chaos at pick-up time. Suggested that the handing out of Christmas pencils and gifts contributed to that. There was a discussion regarding contact details of parents dropping off and picking up children. One suggestion was to send out slips a few weeks before the disco for parents to fill in and bring with them if their child attends the disco. Not an ideal solution. Any other ideas welcome.

6. Cake Sale

Squirrel class cake sale is on Friday 23rd. A Friends rota was handed around, but no-one attending the meeting was able to help. Angela commented that more cups were needed. Melanie mentioned the leaking urn and suggested we may borrow one from the Junior school. Melanie made contact with Carol from the Junior school Friends, who confirmed that we may borrow theirs for the cake sale. Not a long term solution. Need to source a replacement from somewhere. Makro, Staples or Argos were suggested. Charlene offered her Makro card but needs confirmation to make purchase.

Next cake sale is Deer Class on Friday 13th March.

7. Tablets

Laura Besenzi gave brief outline of how IT is now going to be used at the school. The school have purchased iPad as these are the best for educational use and for syncing. Friends agreed to give £612 for iPads, which was the money raised from the Smarties tube Challenge. Louise to write cheque.

8. Bike Sheds

Philippa gave quotes for bike sheds. Quote from direct door was £5574 + installation, bringing the total cost to under £7000. Quote from Frank was everything in for £5785, and with non-lockable doors, would be £600 to £700 less. Laura Besenzi commented that the proposed site of the new bike sheds had not been entirely agreed. All Friends agreed that the figure was more than they had expected and everyone agreed that it will be a long time plan. Melanie and Claire suggested that an application for a grant should be looked into. It was agreed that the existing bike sheds, though not ideal from a safety point of view, are not a massive issue. Suggestion made that the Bike Shed project should be mentioned in the Friends Newsletter as a long term fundraising plan. Laura Besenzi agreed to try and finalise site.

9. Waterproof Clothing

Sarah Catten handed round two samples from Adventure Tots. The thicker suit cost £30 and the thinner suit £26. Everyone agreed that the thicker suit was more cost effective and would be more suited to purpose. For 30 of the thicker suit the total would be £809, including 10% reduction for a bulk order. Possibility of organising a pop-up shop and using commission to help toward cost. Suggestion that a plea for out grown suits from parents may help to increase existing stock of waterproofs for free. Plea to go out with Travelling book letter. Sarah Catten to look into pop-up shop.

10. Future fundraising

Friends Mother's Day Shop - Thursday 12th March

Lead- Philippa

Philippa asked for two volunteers to help her as she has work commitments on day of shop. Louise agreed to be around during the day. Volunteers needed for a couple of evenings to sort out money, names, putting teddies in gift bags, labelling bags. Suggested that on the Friday after the shop, the Friends organise two people to sit in the conservatory to give bags to parents that may still need to pay, to take pressure off Mrs Wilmore who has previously covered this.

Easter Egg Hunt - Saturday 21st March

Lead- Charlene

Suggestion of sub-committee. 'Easter egg' agreed on as nine letter word for the Easter egg hunt. Laura Besenzi agreed to organise classes to decorate the letters.

Things to do - sort out the purchase of the Easter eggs, check the Easter Bunny costume, organise someone to be the Easter Bunny (Kerri's daughter?), organise school council stalls, organise gluing of decorated envelope templates, distribute decorated envelopes, organise art and crafts for table.

Quiz Night - Friday 9th May

Lead- Becky Chick and Lindsay Rose

Discuss at next meeting

Travelling Book Company- Friday 6th March

Discussion about possibilities of dates for the book sale, as would ideally like to hold it a week earlier than World Book Day. Need to look into feasibility as book vouchers may not be valid. Terms and conditions on vouchers need to be checked before a date can be agreed. Sarah Catten to investigate.

Summer Barbecue- Friday 10th July

Freddie has been booked

Grant Applications

Not discussed

11.Any other business

Secretary-The position of committee secretary is still vacant. Volunteer needed to take minutes at next meeting.

Telephone trees-Agreed that it is just reception class trees that are outstanding. Questioned whether telephone trees are still necessary with social media and twitter feed.

Easy Fundraising-Voucher for the most money collected using Easy Fundraising was handed to Louise Hunter. Suggestion that Easy Fundraising was mentioned in the Friends Newsletter.

Yellow Moon-It was agreed that catalogues would be cancelled for Easter and that instead the school code would be put on website.

Matched Fundraising- Melanie explained that if a parent works for a certain company, then that company may match any fundraising that they have been involved in by giving a financial contribution to the school. Melanie agreed to draft a letter explaining about Matched Fundraising to add to school website or for inclusion in Newsletter.

12.Date and time of next meeting is Tuesday 3rd March at 7pm in the staff room