

Friends of Drayton Community Infant School
Meeting of 29th April 2014, 7:00pm Staff Room

MINUTES

1. Present & Apologies

Apologies

Nicola Buck, Angela Crocker, Kerri Tondelier, Kirsten Barber, Becky Chick, Dan Nicholls and Laura Besenzi.

Present

Cheryl Stone, Charlene Nicholls, Sarah Taylor, Sarah Catten, Melanie Coleman, Louise Hunter, Sarah Halliwell, Phillipa Martinez, Claire Mander, Rob Holland, Lindsey Rose, Claire Chilvers, Claire Bates, Tracey Bunn

2. Minutes of last meeting and matters arising

Minutes from last meeting were agreed to be correct and there were no matters arising from the last meeting.

3. Treasurers Report - Kerri / Louise & Nicola

Money for Classes Spent – List of items bought by each class for Newsletter please

Bank signatories still being changed so Louise and Nicola can take control of banking.

Balance currently at £5938.89

A small profit was made from the Mothers day Shop

A donation of £45 recently received from a local business for the Quiz Night sponsorship.

Money in the bank to pay for promised outlay for the Play Tower first half of the balance.

Play Tower paid for by the school. Friends to pay this back in instalments so other promised outlay can still be met for Activities Week and Coaches for school trips.

4. Play tower update – Melanie

Started to be erected last week. Awaiting tunnel, and the tops to be put on. Approx one more days work by APL.

A further layer of bark required to ensure meets required standards. Rob to source and arrange this along with changing the edging where it meets the grass. Was decided safest and cheapest option was to cut this in to/ round into the grass. Again Rob will do.

Bark cost approx £300 for next week.

Will then need to be inspected, hopefully in next two weeks ready for use (cost of about £25).

5. Feedback on Recent Events / Activities

Easter Egg Hunt & Spade Day. Good feedback from people and well appreciated.

Secret Reader not fully taken off with only a few classes having more than a couple participants. To be continued and again recommendation made for posters to be put outside classes for people to sign up. Class Reps to emphasise too that this offer is open to other family members too; grandparents etc.

Readathon deadline for entries Friday day 16th May.

Year 2 Leavers Gift. Draft done and the letter has been sent out. Photographs to be taken shortly as deadline approaching.

6. Disco (Friday 16th May) – Sarah & Nikki

Paying at the hatch seemed to work well.

Small issue child coming with food. They were asked not to do so, as awkward for administration and don't want to encourage other children to do this too.

Coffee shop going well.

7. Cake Sale(s) Friends Help Required

Deer Class (Friday 23rd May) As Year One and their first cake sale, crib sheet sent in order to help with requirements. Friends help needed again for refreshments.

Fox Class (Friday 27th June)

8. Father's Day Shop – Claire & Lindsay (Thursday 12th June in the DT room)

Shopping to commence soon. Philippa to help Claire and Lindsay. Email to be sent round for further shoppers.

Manager of Card Factory kindly offered to order and set aside cards wanted.

Mixed colour of Bags to be purchased instead of blue.

9. Quiz Night - Becky / Lindsay (Friday 9th May)

Letters going out...

Rota sent round for selling tickets.

Kirsten to do bar with help from Emma Nobbs (previous 'Friend') and one other.

Help needed on the evening to set up and sell raffle tickets on the evening.

Discussion to sell wine by the bottle as opposed to just by the glass.

Participants to come in via the fire door.

Microphone and CD player to be available

Thanks to Ryan for playing Quiz Master.

Soft drinks, crisps and chocolate also to be sold.

Separate floats needed for ticket sales, bar and raffle

To purchase more jugs.

10. Other fundraising ideas?

Fundraiser shopping websites - Discussed the two sites Easyfund raising and Earnasyoulive. Decided to go to with Easy fundraising. Louise to register and letter to be sent out inviting people to register and use.

Cookbook - Example shown and discussion ref how to proceed. To be left until start of next school year. Idea of cook book preferred to calendar. Ideas discussed on the best format of a book and whether organising the printing of it ourselves would create more profit. Sarah C to look into options.

11. Summer Event – World Cup Theme agreed (Friday 11th July) 5pm till 8pm

Freddie disco (booked) fish and chips and bouncy castle also all booked

Anyone offering to help with the BBQ would need to have a current and up to date food hygiene certificate. Plea for volunteers for the BBQ and Dan was offered!! Melanie to send something out to school asking for help.

To ask Premier Sports Football and Street Dance company to do performances again – Melanie to ask.

Raffle prizes will be need for Tombola.

And a reminder that it doesn't have to be Friends manning all stalls that Parent Helpers can also get involved.

12. Date and time of next meeting

Sub committee meeting to be held at the Otter prior to summer event Tuesday May 20th 7.30pm

Next full meeting Monday June 16th 7.00pm staff room

13. Any other business

Friends have been asked to hold a stall at Longdale fete, maybe a bottle stall. Decided against this as manning extra events are not viable at this time.

Grant applications £1400 for next year Watling trust to be approached for next years big project. Volunteers for grant applications...

Claire B informed the Friends of the reasons for the change of use to the Cold corridor room and that the conservatory has now been made in a store area. This was the best use of all areas considering the requirements of what space was needed and the time which the areas were currently being used.

Phonics workshop - Raffle prize to be purchased.

A further Story telling evening was discussed and the best way to organise it in terms of sessions and refreshments. Consensus to hold a further one in September with milk and cookies in 2 sessions instead of 3. Tracey Bunn, Claire Mander and others agreed to look into this for September.